

NORTH AMERICAN VEXILLOLOGICAL ASSOCIATION |
ASSOCIATION NORD-AMÉRICAINNE DE VEXILLOLOGIE

MINUTES / PROCÈS-VERBAL
Regular Meeting of the Executive Board

February 6, 2014

Pursuant to the Association's Bylaws, the Executive Board of the North American Vexillological Association held a meeting by telephone conference call on Thursday, February 6, 2014,

1) Call to Order and Announcement of a Quorum. The meeting was called to order by the President at 7:03 p.m. CST and the following were present:

Present: Hugh L. Brady, president; Gustavo (Gus) Tracchia, first vice president; Kenneth Reynolds, second vice president; John M. Hartvigsen, Secretary; Christopher Bedwell, Treasurer.

Not present: Peter A. Ansoff, immediate past president.

2) Approval of Minutes. The approval of minutes was deferred at the request of the President to allow him time to review them.

3) Officer and Committee Reports. Reports were given by the officers with the following comments, recommendations and plans for action:

a. Report of the President and Publications Committee.

1) The Publications Committee recommended an amendment to the Publications Policy which the Board, after striking paragraph 5.2, adopted by unanimous consent:

RESOLVED, that the Publications Policy, Policy No. 2013-001, is amended to read as set in Attachment A.

2) The Board adopted the following resolution by unanimous consent:

RESOLVED, that the Association's Publication Complimentary Distribution Policy, adopted 9 October 1998, is repealed.

3) The Board adopted the following resolution by unanimous consent:

RESPOLVED, that the Publications Committee is authorized to take the appropriate actions regarding the Association's Facebook presence.

4) The Publications Committee has adopted a publications calendar governing the issuance of *Raven*, *Flag Research Quarterly*, and *NAVA News* which is attached with the Publications Policy. *Semaphore* is issued as needed.

5) As an ex-officio member of the Flag Conservation Committee, the president presented a resolution to approve Flag Conservation Grants which the Board approved by unanimous consent:

RESOLVED, that the Board approves the award of the following Grace Rogers Cooper Flag Conservation Grants:

- 1) \$500 to the LBGT Resource Center, Michigan State University, to assist with the preservation of a 3' x 5' American/Gay flag, currently in the museum collection of Michigan State University.
- 2) \$500 to Preservation Houston, Houston, Texas to assist with the preservation of the prototype for the first City of Houston Flag.

b. Report of the First Vice President—nothing to report

c. Report of the Second Vice President—nothing to report.

d. Report of the Secretary—Email reports reporting new Association members do not appear to be generated and forwarded to the Secretary / Chair of the Membership Committee to facilitate the preparation and sending of welcome packets.

e. Report of the Treasurer—The Budget Committee has not met. An account at the Chase bank has been opened; however, its location is not convenient for the transaction of Association Business.

4) **Governance Items.** Approval of President's Appointments:

RESOLVED, that the Board approves the following appointments of the President to the following offices and committees:

APPOINTED OFFICERS

Auditors / Contrôleurs de gestion John Adcock, Mary Ann Docktor-Smith and Henry Van de Putte

Director of the Digital Library / Directrice de la bibliothèque numérique.....Anne M. Platoff, M.S., M.A.

Archivist / ArchivisteJohn A. Lowe, M.D.

Information Technology Officer / Directeur des technologiesMichael Platoff

Media Relations Officer / Directeur des relations avec les medias.....John M. Hartvigsen

Flag Research Quarterly Editor / RédacteurKenneth A. Hartvigsen, M.A.

NAVA News Editor / Rédacteur.....Byron DeLear

Protocol Officer / Officier du protocole.....James J. Ferrigan 3d

Raven Editor / Rédacteur.....Kenneth W. Reynolds, Ph.D.

Registered Agent / Représentant légal.....Ernest A. Aitchison, J.D.

Shopkeeper / Commerçant.....Al Cavallari

N.B. Appointments are not being made at this time to the following offices: Digital Editor;
Parliamentarian, *Semaphore* Editor; Social Media Moderators.

STANDING COMMITTEES

N.B. The President is ex-officio a member of all committees.

Budget Committee/ Comité de budget.....Christopher Bedwell, Chair / Président
John M.Hartvigsen, Lee Herold

Flag Design Committee / Comité de vexillographie.....Christopher Bedwell, Gustavo Tracchia

Membership Committee Comité de adhésion /.....John M. Hartvigsen, Chair / Président
Gustavo Tracchia, Vanessa Van de Putte, Catherine Wright.

Program Committee / Comité de programme.....Gustavo Tracchia, Chair / Président
Kenneth W. Reynolds, Zachary Harden, Charles A. Spain

Publications Committee / Comité des publications.....Hugh L. Brady, Chair / Président
Kenneth W. Reynolds, Anne M. Platoff, and Kenneth Hartvigsen.

ADVISORY COMMITTEES

N.B. The President is ex-officio a member of all committees.

Awards & Honors Committee/ Comité des prix et honneurs.....Kenneth Hartvigsen, Chair / Président
Scot M. Guenter, Kevin Harrington, John M.
Hartvigsen, and Charles A. Spain.

Grants Committee/ Comité des bourses Anne M. Platoff, Chair / Président
Perry Dane, Ken Reynolds.

Flag Conservation Committee/Comité de conservation des drapeaux .Laura Kidd, Ph.D., Chair / Président
James J. Ferrigan 3d, Kenneth Hartvigsen, and Gwen
Spicer.

Flag Research Quarterly Editorial Board / Comité de rédaction.....Charles A. Spain, J.D., Chair / Président

Steven A. Knowlton, M.L.I.S.; John A. Lowe, MD; and
David B. Martucci

Raven Editorial Board / Comité de rédaction Scot M. Guenter, Ph.D., Chair / Président

Perry Dane, J.D.; Anne M. Platoff, M.A., M.S.

5) Conference Planning Items.

a. The Board adopted by unanimous consent the following resolution authorizing that the 48th Annual Meeting.

RESOLVED, that the Board approved the following:

- 1) The 48th Annual Meeting of the Association will be held 3-5 October 2014 at the Sheraton New Orleans Hotel, 500 Camp Street, New Orleans, Louisiana.
- 2) The Annual Business meeting will be held at 8:30 a.m. local time on Sunday, 5 October 2014.
- 3) The agreement with the Sheraton New Orleans is approved.
- 4) The registration fees for NAVA 48 are:

Regular Registration.....	US\$200 per person
Companion Registration (Includes Whitney Smith Dinner).....	US\$100 per person
Student Registration Discount Registration.....	US\$100 per person*
Whitney Smith Dinner Only.....	US\$75 per person
Supporter Registration (Meeting packet only).....	US\$25 per person
Display Tables (Non-Commercial, First Table).....	No fee
Display Tables (Commercial and additional Non-Commercial.....	US\$10 per table
Early Registration Discount.....	US\$25 per person+
First Time Registrant Discount.....	US\$25 per person

*Persons must meet the student criteria for discounted active membership dues under the Bylaws to receive this discount. Cannot be combined with other discounts.

+A person may receive this discount through either (1) paying their registration fees in full by 1 June 2014 or (2) by sending an expression to attend to the program committee by 1 June 2014.

b. Consideration and Possible Adoption of Annual Meeting Policy

After discussion, on a duly-made motion, and no member present dissenting, the Board:

RESOLVED, the Annual Meeting Policy is approved.

c. Future Meetings

1. NAVA 49: Ottawa, Ontario
2. NAVA 50: TBD
3. NAVA 51: Boston, Massachusetts

4. NAVA 52: TBD
5. NAVA 53/ICV 28 San Antonio, Texas

6) Operational and Strategic Planning Items.

Consideration Adoption of Resolution Requesting Copies of Association Records.

After discussion, on a duly-made motion, and no member present dissenting, the Board:

RESOLVED, Resolution Requesting Copies of Association Records is approved.

7) Adjournment. There being no further business coming before the Board and without objection, the President declared the meeting adjourned at 8: 43 CST.