

NORTH AMERICAN VEXILLOLOGICAL ASSOCIATION

EXECUTIVE BOARD MEETING

Quality Inn, Covington, KY

October 6, 1996 ⁵

Present:

Nick Artimovich, President
Gus Tracchia, Vice President
Mary Ann Docktor-Smith, Corresponding Secretary
Peter Edwards, Recording Secretary
Charles Spain, Treasurer

Also Present:

David Breitenbach
Devereaux Cannon
Grace Rogers Cooper
Bruce Druckenmiller
Jim Ferrigan
Don Healy
Peter Kinderman
Mark Liss
Harry Oswald
Whitney Smith
Bill Trinkle

1. Call to Order:

Artimovich called the meeting to order at 9:20 pm.

2. Time of Adjournment:

Motion - "That this meeting adjourn at or before 10:30 pm." Spain/Tracchia. Passed.

3. Minutes:

3a. October 7, 1994

Motion - "That the minutes of the meeting of October 7, 1994 be accepted as amended".

Edwards/Spain. Passed.

3b. October 9, 1994

Motion - "That the minutes for the meeting of October 9, 1994 be accepted as amended".

Tracchia/Docktor-Smith. Passed.

4. Officer's Reports*:

4a. Treasurer

Spain presented his 36 page report and noted the closing balance for 1994 was \$10,399.41 and for this year \$20,539.93 plus a \$5,000 certificate of deposit. Deficit spending for *Raven* and the *Membership Directory* will leave a profit of approximately \$6,000. The balance of unencumbered funds stands at \$18,600; it has been a successful year. He suggested the reprinting of the *NAVA Handbook* for next year. Motion - "That the Treasurer's report be accepted as presented". Spain/Edwards. Passed.

4b. Recording Secretary

Edwards presented his report noting that the minutes of last year's annual meeting appearing in *NAVA News* were, as always, in draft form and he would announce the corrections at the annual meeting tomorrow.

Motion - "That the Recording Secretary's report be accepted as presented". Edwards/Spain. Passed.

4c. Corresponding Secretary

Docktor-Smith summarized her report and noted that members with retail stores had been encouraged to have a supply of membership forms on hand. Comments were made that requests for a supply of membership forms and letterheads had not been met. The items that new members receive were reviewed. New members state their vexillological interests on the application form and these are coded later. Motion - "That the Corresponding Secretary's report be accepted as presented". Spain/Edwards. Passed.

4c. Vice President

Tracchia presented his report noting that the problem of NAVA's stock of surplus flags had not been solved. Other surplus items intended for distribution at this annual meeting had not been forwarded to Kinderman. All papers for presentation had been submitted on time for approval and scheduling. Motion - "That the Vice President's report be accepted as presented". Spain/Docktor-Smith. Passed.

4d. President

Artimovich presented his report and noted that potential problems with FIAV had been averted by Healy in his representation in Warsaw, that three persons had volunteered to serve as Editor and the yet-to-be established Special Committee on Goals. The bi-monthly memos were well received, but comments were expressed about his initiating and returning phone calls. Motion - "That the President's report be accepted as presented". Tracchia/Spain. Passed.

5. Appointed Officer Reports:

5a. Protocol

Ferrigan presented his report noting that it had been a quiet year, protocol questions had arisen at the time of President Nixon's death and the terminology used when flags are flown on gaffs was under discussion. Motion - "That the Protocol Officer's report be accepted as presented". Spain/Tracchia. Passed.

5b. Parliamentarian/FIAV Delegate

Healy presented his report noting that he had been placed on FIAV's Standing Orders Committee. For hosting ICV 18 (1999) NAVA will be in competition with Sydney, Australia, but should we offer Victoria, BC. the Australians would likely withdraw their bid. Motion - "That the Parliamentarian's report be accepted as presented". Tracchia/Doctor-Smith. Passed.

5c. Registered Agent

Spain reported that Ernest Aitchison had received NAVA's report and had forwarded it to the appropriate authority.

5d. Historian

Liss presented his report noting that he wished to step down after serving as historian continuously since 1987. It was suggested that excess copies of *NAVA News* be sent to new FIAV members and that two master copies be retained, one only for duplication purposes. The President thanked Liss for his long service to NAVA. Motion - "That the report of the Historian be accepted as presented". Spain/Tracchia. Passed.

Motion - "That this meeting's adjournment be extended until 11:30 pm." Spain/Docktor-Smith. Passed.

6. Committee Reports:

6a. Budget

Spain, in the absence of Dave Pawson, reported that there was no consensus within the committee and put forward his more conservative minority report for an income of \$10,550, expenses of \$13,375 and a deficit of \$2,825. There was discussion on the best time of year to publish the *Membership Directory*, the urgent need to protect the archival collection and that Spain's minority budget be the one submitted to the annual meeting. Motion - "That Charles Spain's minority budget report be accepted as presented." Tracchia/Docktor-Smith. Passed.

6b. Membership

Doctor-Smith presented her report and noted that renewal notices had gone out earlier this year and only 21 (plus two deceased) members had not renewed. Current membership stands at 343.

6c. Publications

Cooper presented her report and noted that it only referred to the printing of *NAVA News*, that Jon Radel could report on shipping costs, that the *Membership Directory* is now the responsibility of the Membership Committee and that she had no information on the status of *Raven*. Expenses this year were \$1,025.87 below budget largely due to providing camera ready pages. Inserts should not be charged to the newsletter.

6d. Publicity

Spain reported (on behalf of Kevin Harrington) that all requests for listings initiated by Harrington had been met.

6e. Continental Cooperation

Tracchia reported that the proposal of a questionnaire being sent to all active members had not been acted upon and it was probably no longer a good idea. Canadian members had received a questionnaire and it appeared that this issue was no longer a problem. W. Smith suggested that guidelines be developed as a reminder that we are a bi-national organization, etc. Tracchia and Trinkle are to discuss what aspects of NAVA's bi-nationality may need to be addressed by the proposed Special Committee on Goals.

6f. Mailing

6g. Audit

6h. Convention

6i. Program

these four items were deferred until the annual meeting.

7. Old Business:

7a. Disposition of NAVA 28 profit

Artimovich reported that this item had been resolved through correspondence and the money was to go to the NAVA treasury.

7b. NAVA 30 Status

Ferrigan reported that the arrangements were going well for the meeting in Sacramento, CA. It was suggested that the hotel's 1.800 number, if there is one, should be on the annual meeting registration form and that registrations should be confirmed.

7c. NAVA 31 Status

Docktor-Smith reported that she was still willing to host the 1997 meeting in Chicago which could be held in conjunction with the flag dealers association (NIFDA) meeting.

7d. NAVA 32 Status

Artimovich will confer with the Quebec provincial government representatives on their willingness to host the 1998 annual meeting in Quebec City.

7e. Continental Cooperation Committee

see Item 6e.

7f. Membership Cards

Docktor-Smith reported that new membership cards were needed and suggested that they be of the cheaper one-sided sheet type which can be removed from the subscription acknowledgement letter.

7g. Library Subscription Rate

Spain recommended that libraries, as we are pleased to have our material there, be granted a

discount on NAVA publications; the current rate of \$45 is too much.

7h. *Raven*

Artimovich had been dealing with both Scot Guenter and Jon Radel and he expected that *Raven* would be ready for publication soon.

7i. NAVA Shopper

On W. Smith's recommendation the Board decided that the deadline of October 5 would be adhered to for the silent auction of Shopper material.

7j. Membership Retention

Artimovich complimented Spain on his efforts and success at membership retention.

Motion - "That the meeting be extended 15 minutes". Spain/Tracchia. Passed.

8. New Business:

8a. Budget

see Item 6a. The new Board will discuss the spending of the excess funds.

8b. Committee reimbursement requests in excess of budget

These were agreed to.

8c. *NAVA News* Editor 1996

The question of a new Editor was debated.

Healy's suggestion that "the clock be stopped" was agreed to.

8d. Proposed Bylaw changes

Spain elaborated on his proposed amendments to NAVA's bylaws, particularly the defining of "North America", which are included with explanatory comments in the XXIX Annual Meeting handbook.

8e. Proposed Special Committee on Goals

Trinkle spoke on the approach(s) that could be taken by such a committee: suggesting solutions to problems facing the executive, raising funds to preserve significant old flags and plotting a suggested course for the future

8f. Other new business

There was no other new business.

Motion - "That this meeting be adjourned". Spain/Doctor-Smith. Passed.

The meeting adjourned at 12:00 pm.

Peter Edwards
Recording Secretary 1994-95

NORTH AMERICAN VEXILLOLOGICAL ASSOCIATION

I hereby certify that this is a true and correct copy, consisting of

*NOTE: the original copy of reports, if submitted, are attached to the minutes of the Annual General Meeting.

RECEIVED

Recording Secretary

Date



29 July 96
NAVA TREASURER