

## MINUTES / PROCÈS-VERBAL

### BUSINESS MEETING / RÉUNION DE TRAVAIL

#### NORTH AMERICAN VEXILLOLOGICAL ASSOCIATION / ASSOCIATION NORD-AMÉRICAINNE DE VEXILLOLOGIE

**5 Oct 2014, 8:30 a.m.**

Borgne Room, Sheraton New Orleans Hotel  
New Orleans, Louisiana

**1. Call to Order, Introductions, and Adoption of the Agenda.** The President called the meeting to order at 8:30 a.m. in the Borgne Room, Sheraton New Orleans Hotel, 500 Canal St., New Orleans, Louisiana.

The President announced the presence of a quorum and stated that proper notice of the meeting was given as required by the Bylaws and Illinois Law. The President introduced the members of the Executive Board present.

The President announced that the meeting would be conducted using the most recent edition of *Robert's Rules of Order, Newly Revised*. The agenda as printed and distributed was adopted by unanimous consent.

**2. Reading and Approval of the Minutes of the 2013 Business Meeting (NAVA 47, Salt Lake City, Utah).** The minutes of the 2013 Business Meeting, as printed and distributed, were approved by unanimous consent.

**3. Report of the President.** The President thanked the organizers of the meeting, and thanked the Board, appointed officers and committees for their work over the past year. He stated that the state of the organization is generally good, and that continuing efforts to improve the Association's administrative operations were necessary to ensure that the Association is run as an association and not a private club. He noted that efforts are underway to improve NAVA's outreach to attract and retain new members. He concluded by noting that he had voted to place term limits on himself at NAVA 47 and that this was a prudent measure. He thanked the membership for the opportunity to serve as president for the past six years.

**4. Report of the First Vice President.** Mr. Tracchia stated that the NAVA 48 program for the meeting is his report and the report of the Program Committee. He too noted that he had voted place term limits on himself at NAVA 47 and that he was grateful for the opportunity to serve.

**5. Report of the Second Vice President.** For himself and as editor of *Raven: A Journal of Vexillology*, Dr. Reynolds reported on the status of *Raven*.

**6. Report of the Secretary.** Mr. Hartvigsen reported on his ongoing work and for the Membership Committee. He stated that, although he was nominated for president, he still

considered each member of the Association to be an honorary member of the Membership Committee and that the goal for each of us is to recruit more members.

**7. Report of the Treasurer.** Mr. Bedwell reported on the state of the Association's finances and presented the report of the Budget Committee and its proposed budget. The proposed budget for 2014 was approved by unanimous consent and is set out as Appendix A.

**8. Other Reports.** The Director of the Digital Library, the Archivist, and the Editor of *Flag Research Quarterly* delivered oral reports.

**9. Report of Nominating Committee.** H.P. (Pete) Van de Putte, Jr., as chairman, reported that the Nominating Committee recommends the election of the following individuals as officers: John M. Hartvigsen, president; Anne M. Platoff, first vice president; Kenneth W. Reynolds, second vice president; Edward Mooney, secretary; and, Christopher Bedwell, treasurer.

**10. Election of Officers for 2014-2015.** The President asked if there were any nominations from the floor for any officer position. None were made and further nominations were closed by unanimous consent.

The President asked if there was objection to the election of the officers as proposed by the Nominating Committee. There was no objection and the President declared the officers were elected by unanimous consent.

**11. Election of Nominating Committee for 2014-2015.** The President stated that the Executive Board proposed the election of H.P. (Pete) Van de Putte, Jr., Scot M. Guenter, and Hugh L. Brady as the Nominating Committee for the coming year.

The President asked if there was objection to the election of the Nominating Committee as proposed by the Board. There was no objection and the President declared the committee members were elected by unanimous consent.

**12. Adoption of Proposed Amendments to the Bylaws.** The President laid out Amendment A, codifying current practice related to nominations for other honors and the adoption of the Winchester Fanfare. The text of the amendments as adopted is set out in Appendix B.

**13. Adjournment.** There being no further business coming before the meeting, and by unanimous consent, the President announced the adjournment of the Annual Business meeting at 10:00 a.m.

Respectfully Submitted,

John M. Hartvigsen  
Secretary of the Association /  
Secrétaire de l'Association

APPENDIX A

**NORTH AMERICAN VEXILLOLOGICAL ASSOCIATION**

*Budget Summary- Adopted at 2014 Business Meeting*

*Fiscal Year 2015*

		Approved
		BUDGET
<b>INCOME</b>		
Dues		14,500
Driver Award		250
Misc Sales		530
Contributions--Gen'l		500
Contrib.--Cons.& Res.		1,000
Contributions--Raven		
Interest		20
NAVA Mtg.		8,000
<b>TOTAL INCOME</b>		<b>24,800</b>
<b>EXPENSES</b>		
<b>Publications</b>		
<i>Flag Research Qtrly</i>		
	Layout	-
	Printing	5,000
	Mailing	2,000
Total		<b>7,000</b>
<i>RAVEN</i>		
	Layout	1,800
	Printing	3,000
	Mailing	800
Total		<b>5,600</b>
<b>WEBSITE</b>		
	Fees	<b>1,200</b>
<b>DIRECTORY</b>		

Printing & Mailing	-
<b>Meetings -- NAVA Mtg.</b>	<b>8,000</b>
<b>Administration</b>	
P.O. Box	450
Mailings / Off. Post	200
Accounting	-
Supplies	150
Bank, PayPal Fees	300
PDC Fees	
Insurance	-
Telephone	-
Driver Award	250
Contingency	620
	<b>1,970</b>
<b>Tsfr to Cons. &amp; Res.</b>	
<b>Special Projects</b>	
<b>TOTAL EXPENSES</b>	<b>23,770</b>
<b>Surplus / (Deficit)</b>	<b>1,030</b>

## **APPENDIX B**

### **AMENDMENT A**

#### ***Codifying Current Practice Related to Nominations for Other Honors and the Adoption of the Winchester Fanfare***

#### **TEXT OF AMENDMENT**

The Association's Bylaws are amended in Chapter 2 by amending Section 2.03(a) and adding Sections 2.02A and 2.11 to read as follows:

#### **§ 2.02A. Musical composition.**

The association musical composition is "Winchester Fanfare."

#### **§ 2.03. Use of association symbols.**

(a) No person may use the association's corporate seal, [œ] flags, or musical composition, including use on stationery or other printed matter or in public performance, without the written permission of the executive board.

#### **§ 2.11. Nominations for certain international honors and awards.**

The president may nominate individuals and entities for honors and awards of the Fédération internationale des associations vexillologiques upon the recommendation of the awards and honors committee.