

**AGENDA, GENERAL BUSINESS MEETING
NORTH AMERICAN VEXILLOLOGICAL ASSOCIATION
October 11, 2009, 8:00 a.m.**

1. Call to Order and Introductions

The President called the meeting to order at 8:17 a.m.

2. Minutes of the 2008 Annual Meeting

The minutes of the 2008 annual meeting (NAVA 42, Austin, Texas) were approved by consent of those in attendance.

3. Reports of Officers and Committees

a. Elected Officers

i. President

The President, Hugh Brady, advised it had been a positive year for the board with conference call meetings every two months. He thanked the Board and Dr. Heisser for their efforts in making NAVA 43 a success. He suggested that we need to reach out to younger people and to vitalize our presence on the Internet. He discussed the Conservation Committee and the new Devereaux Cannon Research Grant.

ii. First Vice President

The First Vice President Gus Tracchia thanked the organization for allowing him to serve.

iii. Second Vice President

The Second Vice President Annie Platoff reported on her duties for the organization over the past year.

iv. Secretary & Membership

The Secretary, Bill Trinkle, advised it was a year of learning the ins & outs of the secretary & membership committee jobs and thanked Ted Kaye in particular for the assistance he provided. Bill was able to assist the digitization of NAVA's publications by scanning our older NAVA News from the beginning in 1967 to 1998. Soon these scans will be available at the NAVA website for all to use as a resource. Finally, he has been working in developing our annual meeting next year, NAVA 44, in Los Angeles, CA. We gained 33 new members, lost about 50 and have approximately 400 members.

v. Treasurer

Ted Kaye reported that NAVA has continued to improve its financial position. He distributed a detailed budget-actual report showing figures for 2008 and 2009. He projects a small surplus for 2009, as budgeted. The full-year 2009 results will appear in the January-March 2010 NAVA News.

The treasurer had proposed to the Budget Committee a balanced budget for 2010 that reflects NAVA's 2009 budget and actual experience. It's essentially a conservative, steady-state budget, not counting on any more savings from volunteers, and not counting on growth in membership. It includes an increase in net revenue from the NAVA meeting, targeted to fund a larger contingency, which will provide the Board some flexibility in spending as it considers new initiatives.

b. Appointed Officers

i. Auditor

The auditor, Gus Tracchia, advised that the accounts of the organization were correct.

ii. Historian

The historian, Jack Lowe, announced there had been one request for information and that he is organizing the materials.

iii. Parliamentarian

No report

iv. Registered Agent

The registered agent, Ernest A. Aitchison, remains the same.

iv. Protocol Officer

The protocol officer, Jim Ferrigan, regretted being unable to attend and had been asked to answer a few questions this past year.

vi. Shopkeeper

The shopkeeper, Al Cavalari, briefly advised of the items being sold including a report on the commencement of sales on ZAZZLE, the shop on the website.

c. Committees

i. Budget

The recommendations of the Budget Committee and its proposed budget were approved by consent of the members present.

ii. Membership

See Secretary's report

iii. Convention

Advised of the process of getting papers timely and of the organization of display tables.

iv. Publications

A. *Raven* Editor

The editor, Ted Kaye, advised that Raven 16, Russian Regional Flags, was soon to be published.

B. NAVA News Editor

Peter Ansoff, editor, and Ted Kaye, layout volunteer, have been working together and for the past two years NAVA News has been published on time for all issues. They requested help with layout.

C. Web Editor

The editor, Ted Kaye, advised that the website continues to improve with the help of our volunteer webmaster, Shane Sievers.

viii. Flag Conservation

It was discussed that there is a need to publicize the fund.

ix. Flag Design

It was discussed that the committee is in the process of re-organization.

4. Elections

a. Report of Nominating Committee

The Committee reported that all sitting officers agreed to serve for another year and the committee so moved.

b. Election of Officers

By consent of the members present, the sitting officers, Hugh Brady, President, Gus Tracchia, First Vice President, Annie Platoff, Second Vice President, Bill Trinkle, Secretary, and Ted Kaye, Treasurer were re-elected to their positions.

c. Election of Nominating Committee for 2009-2010

By consent of the members present, the present committee, Peter Ansoff, Carl Gurtman, and Jack Lowe were re-elected.

5. Old Business

There was no old business.

6. New Business

Ed Jackson suggested a committee to survey Civil War Flags, which through discussion was modified to identify collections of Civil War Flags. The President asked Ed Jackson to serve chair the Committee on Civil War Flag Collections.

7. Adjournment

The meeting was adjourned at 9:16 a.m.

NORTH AMERICAN VEXILLOLOGICAL ASSOCIATION

Budget Summary

U.S. Dollars

	2008		2009		2010	2010 Assumptions
	BUDGET	ACTUAL	BUDGET	PROJ	BUDGET	
INCOME						
Dues	12,800	12,343	12,800	14,900	12,800	Match 2009 budget
Driver Award	250	325	250	175	250	Match 2009 budget
Misc Sales	500	837	800	300	800	Match 2009 budget
Ads	-	6	-	6	-	Conservative
Contributions--Gen'l	1,500	902	1,500	1,000	1,000	Match 2009 projection
Contrib.--Cons.& Res.	-	1,025	-	285	-	Conservative
Contributions--Raven	-	-	-	1,600	-	Conservative
Interest	425	568	425	50	375	interest rates recover
NAVA Mtg.	6,000	8,970	6,000	8,000	8,500	Increase 2009 projection
TOTAL INCOME	21,475	24,976	21,775	26,316	23,725	
EXPENSES						
Publications						
<i>NAVA News</i>						
Layout	-	-	-	-	-	volunteer now
Printing	6,800	6,093	6,800	5,300	5,300	Match 2009 projection
Mailing	1,500	2,611	1,500	3,100	3,100	Match 2009 projection
Total	8,300	8,704	8,300	8,400	8,400	
<i>RAVEN</i>						
Layout	1,500	2,350	1,800	1,600	1,600	Match 2009 projection
Printing	2,500	2,630	2,500	4,100	2,500	Match 2009 budget
Mailing	500	759	500	500	500	Match 2009 budget
Total	4,500	5,739	4,800	6,200	4,600	
WEBSITE						
Fees	350	218	350	200	200	Match 2009 projection
DIRECTORY						
Printing & Mailing	50	-	50	-	50	Match 2009 budget
Meetings -- NAVA Mtg.	6,000	6,346	6,000	8,000	8,000	Match 2009 projection
Administration						
P.O. Box	450	457	450	450	450	Match 2009 budget
Mailings / Off. Post	500	96	500	300	300	Match 2009 projection
Accounting	-	-	-	-	-	Forgo audit
Supplies	200	210	200	-	100	Lower 2009 budget
Bank Fees	300	204	300	300	300	Match 2009 budget
Insurance	-	-	-	-	-	Forgo insurance
Telephone	75	-	75	-	75	Match 2009 budget
Driver Award	250	250	250	250	250	Match 2009 budget
Tsfr to Cons. & Res.	-	1,025	-	285	-	Conservative
Contingency	500	-	500	-	1,000	Prudent to have this
	2,275	2,242	2,275	1,585	2,475	
TOTAL EXPENSES	21,475	23,249	21,775	24,385	23,725	
Surplus / (Deficit)	-	1,727	-	1,931	-	Balanced Budget
UNR. FUND BALANCE		31,452		33,383	33,383	